



MINUTES

TOWN COUNCIL WORK SESSION

MONDAY, APRIL 08, 2024 AT 4:00 PM
COUNCIL CHAMBERS, 150 EAST MONROE STREET
WYTHEVILLE, VA 24382

1. A. **Persons Present:**

Beth Taylor - Mayor
Cathy Pattison - Vice-Mayor
Holly Atkins - Council Member
Gary Gillman - Council Member
Candice Johnson - Council Member
Brian Freeman - Town Manager
Elaine HOLETON - Assistant Town Manager
Sherry Corvin - Town Clerk
Paul Cassell - Interim Town Attorney
Josh Sharitz - Director of Parks and Recreation
Billy Anderson - Director of Public Utilities and Engineering
Tony Keen - Pretreatment Administrator
Cavin Newman - Wytheville Police Officer
Alison Pollard - Wytheville-Wythe-Bland Chamber of Commerce Executive Director

Persons Absent:

None

2. **ITEMS TO BE DISCUSSED**

A. **Approval of Agenda**

Mayor Taylor advised that the first item on the agenda is the Approval of Agenda. She noted that this required a motion and approval by the Council. Mayor Taylor inquired if there was a motion to approve the Work Session agenda.

Motion made by Vice-Mayor Pattison, Seconded by Councilwoman Atkins. Mayor Taylor inquired if there was any discussion on the motion. There being none, the motion was approved with the following voting results, by roll call vote: Voting Yea: Councilwoman Johnson, Councilwoman Atkins, Mayor Taylor, Vice-Mayor Pattison, Councilman Gillman.

B. **Discussion regarding the Fiscal Year 2024-25 budget**

Mayor Taylor advised that the next agenda item is the discussion regarding the Fiscal Year 2024-25 budget. She stated that Town Manager Freeman would present the Council with more information regarding this topic.

Town Manager Freeman advised that he would be reviewing much of the same information from the last Budget Work Session, focusing on Capital and One-Time Expenditures. He explained to the Council that any expenditure over \$5,000, with an expected life of over five (5) years, is a Capital or One-Time Expenditure. Town Manager Freeman stated that his goal, after reviewing this information in the Work Session, is for the Council to take action endorsing Town Staff to include these expenditures in the first reading of the Fiscal Year 2024-25 budget. He then reviewed the Capital and One-Time Expenditure requests made by Town Department Heads. Town Manager Freeman presented requests from the Sewer and Water Funds that he had not reviewed with the Council at the last Work Session meeting. He stated that the requests for the Sewer and Water Funds include a sewer treatment plant evaluation, rebuilding Pump Station #6, purchasing a four inch High Head Pump, replacing a service truck, repairing, replacing broken/defective hydrants, etc. Town Manager Freeman briefly reviewed a list of items that were modified or not recommended for the Fiscal Year 2024-25 budget and the budget adoption calendar with the Council.

3. ADJOURNMENT

There being no further business, the Work Session was adjourned (4:57 p.m.)

T. Brian Freeman, Town Manager

Sharon G, Corvin, CMC, Town Clerk